



## ***Job Announcement***

### **Kitchen Assistant Community Kitchen of West Harlem**

**FoodChange** (formerly Community Food Resource Center) is dedicated to improving the lives of New Yorkers through nutrition, education and financial empowerment. Founded in 1980, the agency first focused exclusively on feeding New York's hungry children and adults. Over time, FoodChange expanded our services to address the underlying financial barriers that compel people to participate in these emergency meals programs. Our initiatives include increasing people's income and purchasing power through access to benefits and vocational skill-building. In further pursuit of our mission, today we aim to make nutrition and wholesome eating a daily reality for all New Yorkers.

We are seeking a **Kitchen Assistant** to provide the Community Kitchen with the basic daily support service needed to ensure the successful completion of the tasks required at the Community Kitchen.

***Essential duties and responsibilities include the following, but are flexible and may be adjusted as needed and are not considered all-inclusive.***

- Assists in the preparation of daily food production.
- Participates in staff compliance with all sanitation, cleaning and housekeeping practices
- Performs basic support duties such as product storage, ware washing as well as equipment cleaning and proper storage.
- Assist in the production of daily MHRA meals.
- Follow all sanitation and health procedures.

#### ***Qualifications:***

High School Diploma, plus 2 years culinary training and/or experience.

#### ***Work Hours:***

Regular full time position, presumed to be a minimum of 35 hours per week, Monday through Friday between the hours of 11:30 am to 7:00 pm.

We offer excellent benefits. EOE.

Please send your resume, along with cover letter, to:

FoodChange– Human Resources  
39 Broadway, 10<sup>th</sup> floor  
New York, NY 10006  
Email: jobs @foodchange.org  
Fax - (212) 616 - 4988