

FoodChange

Nutrition. Education. Financial Empowerment.

Job Announcement

Director, Program Initiatives (Department: Management & Administration)

FoodChange (formerly Community Food Resource Center) is dedicated to improving the lives of New Yorkers through nutrition, education and financial empowerment. Founded in 1980, the agency first focused exclusively on feeding New York's hungry children and adults. Over time, FoodChange expanded our services to address the underlying financial barriers that compel people to participate in these emergency meals programs. Our initiatives include increasing people's income and purchasing power through access to benefits and vocational skill-building. In further pursuit of our mission, today we aim to make nutrition and wholesome eating a daily reality for all New Yorkers.

We are seeking a Director, Program Initiatives to join the FoodChange senior management team to better determine program goals and success metrics which in turn will lead to how programs should evolve.

The Director, Program Initiatives will be responsible for:

- Working with program directors to determine program goals and key success metrics and monitoring the success of each program in reaching these goals.
- Setting and improving quality control standards for each (customer service and end product) program and providing follow-up to ensure compliance.
- Collaborating with CFRC's finance staff and department directors to oversee program budgets as they relate to contract and grant obligations, potential new programs and prospective new funding sources.
- Serving as liaison between foundation and government grant/contract managers and CFRC program grants, where applicable.
- Developing and implementing strategies to link various CFRC programs to improve service to targeted population.
- Preparing bi-weekly report to Executive Director and Deputy Director detailing program performance issues.

Qualifications:

Bachelor's degree required. Graduate degree (business, public policy, or public health) with management emphasis or equivalent experience preferred. Strong communication, organization and interpersonal skills required. The ideal candidate will have experience managing a direct service program within a mid-size non-profit or operating a direct service non-profit. Experience operating within the parameters of city, state or federal contracts required. Demonstrated interest in food, nutrition or income issues preferred.

Salary commensurate with experience and qualifications. We offer excellent benefits. E.O.E.

Please send a cover letter and resume to:

FoodChange- Human Resources
39 Broadway, 10th Floor
New York, New York 10006
Or e-mail to: jobs@foodchange.org / fax to: (212) 616-4988

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